

Babbacombe Corinthians Sailing Club Safeguarding Policy

Policy Statement

Babbacombe Corinthians Sailing Club is committed to safeguarding young persons taking part in its activities from physical, sexual or emotional harm, neglect or bullying. We recognise that the safety, welfare and needs of the young person are paramount and that any young person, irrespective of age, disability, race, religion or belief, sex, sexual or gender identity or social status, has a right to protection from discrimination and abuse.

Babbacombe Corinthians Sailing Club takes all reasonable steps to ensure that, through safe recruitment, appropriate operating procedures and training, it offers a safe and fun environment to young persons taking part in its events and activities.

For the purposes of this policy anyone under the age of 18 should be considered as a young person. All members of the Club should be aware of the policy.

Club Welfare and Safeguarding Officer

Babbacombe Corinthians Sailing Club shall appoint a Welfare and Safeguarding Officer, who shall be responsible to the Commodore for administration of the policy.

The Club Welfare and Safeguarding Officer is: Mandy Mander

To contact Club Welfare and Safeguarding Officer, send e-mail to:

babbacombe.corinthians@gmail.com

with FAO: Welfare and Safeguarding Officer in header. Mark as Urgent, if necessary. Please do not include confidential information, but do provide a contact telephone number or e-mail contact address. The Welfare and Safeguarding Officer will contact you direct.

Staff and Volunteers

All Club staff and volunteers whose role brings them into regular contact with young people will be asked to provide references. The Club Welfare and Safeguarding Officer and those regularly instructing, coaching or supervising young people will also be asked to apply for an Enhanced Criminal Records Disclosure, with Barred List check if appropriate.

Good Practice

All members of the Club should follow the good practice guidelines attached (see *Appendix A*) and agree to abide by the BCSC Club Code of Conduct (*available on the BCSC website*) and the RYA Racing Charter contained in the Racing Rules of Sailing. Those working or volunteering with young people should be aware of the guidance on recognising abuse (available on-line as :

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/779401/Working_Together_to_Safeguard-young_persons.pdf)

Adults are requested not to enter the showers and changing rooms at times when young persons are changing before or after junior/youth training or racing. If this is unavoidable it is advised that they are accompanied by another adult.

The Club will seek written consent from parents/guardians before taking photos or video of a young person at an event or training session or publishing such images. Parents and

spectators should be prepared to identify themselves if requested and state their purpose for photography/filming. If the Club publishes images of young persons, no identifying information other than names will be included. Any concerns about inappropriate or intrusive photography or the inappropriate use of images should be reported to the Club Welfare and Safeguarding Officer.

Delivery and collection of young persons to and from the club premises, to enable them to participate in training or other club activities, is the responsibility of the parent or guardian. Club members, not related to the young person, shall not volunteer to provide transport for this purpose, except where explicitly agreed, in advance, with the parent or guardian. In the event that a young person is left waiting for transport at the end of a session, the session lead will attempt to contact the parent or guardian. The club advises that, if it is necessary for a young person to be accompanied, while waiting for transport, that a minimum of two adults should remain. If a young person is repeatedly left without suitable transport, following club activities, the session leader shall notify the Welfare and Safeguarding Officer. The Commodore reserves the right to refuse attendance, by a young person, at club activities, unless the parent or guardian makes suitable arrangements for them to be collected afterwards.

Concerns

Anyone who is concerned about a young member's or participant's welfare, either outside the sport or within the Club, should inform the Club Welfare and Safeguarding Officer immediately, in strict confidence. The Club Welfare and Safeguarding Officer will follow the process set out in the RYA Safeguarding and young person Protection Guidelines (January 2020) – available on

<https://www.rya.org.uk/about-us/rya-policies/safeguarding/Pages/CP-policy-guidelines.aspx>

Babbacombe Corinthians Sailing Club reserves the right to take disciplinary action against any member of the club, official, volunteer or post holder who is in breach of this policy. The Commodore, in consultation with the General Committee of the club and having examined all the evidence, may suspend or expel any member, found to have acted in breach of this policy. Where appropriate, the Welfare and Safeguarding Officer shall notify the police or local authority safeguarding department, if the evidence indicates that illegal activity has occurred. In this case, the Welfare and Safeguarding Officer will notify the Commodore that this has been done, using a secure means of communication. This information will remain confidential between the Commodore and the Welfare and Safeguarding Officer. A member who has been subject to disciplinary action has the right of appeal. In this case the Commodore's decision will be final.

Appendix A: Good Practice Guide for Instructors, Coaches and Volunteers

This guide only covers the essential points of good practice when working with young persons and young people. You should also read the organisation's Young Person Protection Policy and Procedures which are available for reference at all times.

- Avoid spending any significant time working with young persons in isolation
- Do not take young persons alone in a car, however short the journey
- Do not take young persons to your home as part of your organisation's activity
- Where any of these are unavoidable, ensure that they only occur with the full

knowledge and consent of someone in charge of the organisation or the young person's parents

- Design training programmes that are within the ability of the individual young person
- If a young person is having difficulty with a wetsuit or buoyancy aid, ask them to ask a friend to help if at all possible
- If you do have to help a young person, make sure you are in full view of others, preferably another adult
- Restrict communications with young people via mobile phone, e-mail or social media to group communications about organisational matters. If it's essential to send an individual message, copy it to the young person's parent or carer.

You should never:

- engage in rough, physical or sexually provocative games
- allow or engage in inappropriate touching of any form
- allow young persons to use inappropriate language unchallenged, or use such language yourself when with young persons
- make sexually suggestive comments to a young person, even in fun
- fail to respond to an allegation made by a young person; always act
- do things of a personal nature that young persons can do for themselves.

It may sometimes be necessary to do things of a personal nature for young persons, particularly if they are very young or disabled. These tasks should only be carried out with the full understanding and consent of the young person (where possible) and their parents/carers. In an emergency situation which requires this type of help, parents should be fully informed. In such situations it is important to ensure that any adult present is sensitive to the young person and undertakes personal care tasks with the utmost discretion.

Document Revision Record

	Date of Action	Changes
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Agreed by General Committee	11/05/20	No further amendments required. Next review date is 10/05/21
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Review Date	06/12/21	Reviewed by General Committee. Next due by 06/12/22
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